

MINUTES OF REGULAR MEETING
SUGAR CITY COUNCIL
THURSDAY, APRIL 13, 2017

Presiding: Mayor David D. Ogden
Meeting Convened at 6:30 p.m.
Prayer: Bruce King
Pledge of Allegiance

Present: Mayor David D. Ogden; Clerk-Treasurer Wendy McLaughlin; Councilmen Bruce Arnell, Bruce King, Matt Garner, and Joe Cherrington; City Public Works Director Zane Baler; Chairman Brent Barrus and Vice-chairman Dave Thompson of the Planning and Zoning Commission

Mayor Ogden asked if there were any corrections to the minutes of the regular meeting held on March 23, 2017. Each councilman had a copy of the minutes prior to the meeting. It was moved by Councilman Arnell and seconded by Councilman Garner to accept the minutes; motion carried.

RECONCILIATION REPORTS: Wendy presented the March reconciliation reports for the General Fund. It was moved by Councilman Arnell and seconded by Councilman King to accept the March reconciliation reports for the General Fund; motion carried. Wendy presented the March reconciliation reports for the Utility Fund. It was moved by Councilman Arnell and seconded by Councilman Garner to accept the March reconciliation reports for the Utility Fund; motion carried.

Wendy presented the current bills in the amount of \$101,440.88. It was moved by Councilman Garner and seconded by Councilman Arnell to pay the current bills, together with all regular April bills; motion carried.

PLANNING AND ZONING COMMISSION REPORT: Chairman Brent Barrus reported on the following items:

Old Farm Estates Public Hearing: The commission reported that a public hearing was held last week for the Old Farm Estates applications for a Preliminary Plat and Zone Change for Division #3. The public hearing was well attended with estimates of around 74 people in attendance. The council was reminded that they should not attend the public hearings. Several citizens spoke for and against the proposals; others wanted more information to decide. The commission heard all who wanted to participate and the meeting went well into the evening. The commission voted to deliberate and reach a decision at the next meeting. No decision was made.

Impact Area: No report.

Proposed Land Use Revisions: No report

MAYOR'S REPORTS: Mayor discussed the following items:

Eclipse Status: Mayor Ogden asked the council to consider the Delegation of Authority for the eclipse to Region 3 Incident Management Team (R3-IMAST). They would assist with planning and the development of incident action plans, site safety plans, logistical and operational support, and public information. There is no cost for the service. Best estimate

figures 45,000+ people in the Rexburg and Sugar City areas for the eclipse. The council also encouraged that any extra events be held on Saturday instead of Monday. Glasses for watching the eclipse should come from the USA, where manufacturing is regulated to meet safety standards. China apparently does not regulate their glasses for safety.

MOTION: It was moved by Councilman Garner and seconded by Councilman Arnell to authorize and sign the “Delegation of Authority”; motion carried.

Council Attendance at Public Hearings: The Council was reminded not to attend public hearings.

Secondary Irrigation Grant Potential: Mayor Ogden reported that there may be a grant opportunity that would pay up to 50% of total project to install a secondary irrigation system through the Idaho Department of Parks and Recreation. There are certain qualifications that the city must meet, including an American with Disabilities Act (ADA) component. The mayor will investigate further to see what contracts are awarded and attend their meetings. It will cost the city \$3,000 to \$4,000 to apply. The money would not be available until April 2018. If awarded, the grant could greatly reduce the water bond.

WATER STUDY: The mayor reported that Forsgren Associates Inc. has completed the water study.

The study shows that the city’s existing water system is deficient in water production, pumping capacity, and water storage and provides information and tools necessary to make informed decisions on compliance, public support, feasibility, and cost-effectiveness. An existing inaccessible water line was also noted, along with the cost and benefits of adding a secondary water system.

The study also looked at revising “the water rate structure to better assign reasonable and fair water rates to existing and future water customers.” The city currently uses base-fee rates according to meter size. User “types” and equivalent residential units (ERU) are recommended to assess base rates to more accurately distribute water fees and could also be used as an essential planning tool as the city grows.

Other items the council discussed:

- The water study does not solve the existing aging water system.
- Rates could double – total project will cost about 3.9 million - a bond would need to be issued.
- Scale of economy – rates will more than likely be higher than Rexburg’s, apparently because of the population difference.
- How to help lower household incomes with the rate increase through donations.
- The new tank and well are proposed to be located in the Old Farm Estates Subdivision – it is better for wells to be further apart than close together to keep them from robbing each other and for pressure equalization. In addition, it is more central to currently expected growth.

DEVELOPMENT COMPANY CONTRACT FOR INCOME STUDY AND WATER BOND SALE: The council approved the professional services contract between East-Central Idaho Planning & Development Association and the city to provide services for an income survey and assistance in bonding requirements for the proposed water project.

RESOLUTION NO. 2017-10 (Resolution to Approve An Income Study and Assistance in Bonding Requirements For the Water Project): Resolution 2017-10 was introduced to the council by title and read in full by Councilman Cherrington. It was moved by Councilman

Cherrington and seconded by Councilman Garner to approve Resolution No. 2017-10. Thereupon, the clerk called roll upon said motion.

Those voting aye: Councilmen Arnell, Cherrington, Garner, and King
Those voting nay: None

Thereupon, the mayor declared the motion passed. A copy of said resolution is attached hereto marked "Attachment 1."

The mayor also asked the council to consider using a college intern or cap-stone student to help with various city projects. The program is run through the Entrepreneurial Center. The cost would be \$750 and the interns could help with a downtown project theme, update the city's logo, and other noteworthy projects. However, the council declined the intern program believing the timing is not right. It was suggested that the Brigham Young University- Idaho Art Department be contacted directly to help with a new city logo, and the cost could greatly be diminished. Dave Thompson can give the mayor a contact name.

SEWER STUDY CONTRACT AND POSSIBLE ADOPTION: The council discussed the proposed agreement to contract Forsgren Associates to complete a new sewer study designed to benefit the City of Rexburg, Old Farm Estates, River Bend Ranch and Sugar City. Rexburg asked for a partial sewer study in order to expand the pipe just west of the Kmart lift station, which reportedly is currently full. A building moratorium has been issued by Rexburg until the problem can be fixed, which includes Sugar City. Councilman Garner is strongly concerned about the additional cost, and although Sugar City is not responsible for the pipe being full and we still have about 40% capacity that we own and are not using. The City of Rexburg is participating in the study. Mayor Ogden agrees but feels that by taking a more proactive course with a full sewer study will determine the cost that each entity should bear and be further ahead. The cost of the study itself will be divided evenly among the four participants, each reimbursing Sugar City.

RESOLUTION NO. 2017-9 (Resolution to Approve A Facilities Plant Study of the City's Sewer System) Resolution 2017-9 was introduced to the council by title and read in full by Councilman Cherrington. It was moved by Councilman Cherrington and seconded by Councilman Arnell to approve Resolution No. 2017-9 with a summary of the reimbursement agreement included. Thereupon, the clerk called roll upon said motion.

Those voting aye: Councilmen Arnell, Cherrington, and King
Those voting nay: Councilman Garner

Thereupon, the mayor declared the motion passed. A copy of said resolution is attached hereto marked "Attachment 2."

PROPOSED EAST PARKWAY CORRIDOR: Madison County requests Sugar City's recommendation for which option to use on the East Parkway Corridor as it moves across or along Moody Highway and connects with Idaho Highway 33 to the east. There are five different options. Options B is favored by the county and other groups. However, the council years ago voted for Option E, which moves the road furthest east away from the high school and residences. The current council is also concerned about the road going through Old Farm Estates just north of the canal, encroaching on building lots and existing plans.

PROPOSED FAIR HOUSING PROCLAMATION AND POSSIBLE ADOPTION: No report.

ASSOCIATION OF IDAHO CITIES (AIC) TRAINING MEETINGS: The annual AIC training meeting will be held June 21 – 23, 2017. The council and city officials are encouraged to attend. The mayor asked the city clerk to send the agenda to the council to get a count for hotel accommodations, etc. Mayor Ogden and Councilman Arnell plan to attend.

EXECUTIVE SESSION:

10:30 P.M. It was moved by Councilman Cherrington and seconded by Councilman Arnell, pursuant to Idaho Code 74-206 1(a), "Hiring specific individuals (not hiring in general)," to move into executive session. The mayor called for a roll call vote:

Those voting aye: Councilmen King, Cherrington, Garner, and Arnell
Those voting nay: None

Thereupon the mayor declared the motion passed.

10:45 P.M. The executive session ended and the regular council meeting reconvened. No decisions were made and there was no deliberation made.

NEW PERSONNEL HIRE: The mayor asked for the council's consent to hire Cody Ray Cureton as first choice and Matthew Richey as second choice, if Mr. Cureton cannot accept the job for Assistant Public Works Director Arlynn Jacobson's full-time assistant. The council consented.

DEPARTMENT REPORTS:

COUNCILMAN ARNELL: No report

COUNCILMAN KING: Councilman King reported the Tree and Beautification Committee has met and is planning on decorating the city with flowers as in past years. They will need about 16 more flower pots. The committee also asked the city to consider using a city employee to water the flowers, since it is difficult to have volunteer committee members do the watering. The council agreed to use Brandi Orme of the city, but at a lower rate of pay.

COUNCILMAN GARNER: No report

COUNCILMAN CHERRINGTON: Councilman Cherrington reported that the Easter Egg Hunt is ready for Saturday, April 15, 2017, at 10:00 am. There will be 600 eggs with candy, money, and coupons for the children. Jason Ricks will help set up the hunt.

Meeting adjourned at 10:50 p.m.

Signed: _____
David D. Ogden, Mayor
Treasurer

Attested: _____
Wendy McLaughlin, Clerk-

The City of Sugar City, Idaho

Resolution No.: 2017 - 10

“A Resolution to Approve a Professional Services Contract between East-Central Idaho Planning & Development Association, Inc. (ECIPDA) and the City of Sugar City, to provide services for an Income Survey of the City, the Preparation of applications for Loan and Grants to the Idaho Department of Environmental Quality (DEQ) and the Idaho Department of Commerce (IDOC), and Assistance in Bonding Requirements for the Proposed Water Project in the City.”

WHEREAS, the Council of the City of Sugar City, Idaho desires to provide services for an Income Survey of the City, the preparation of applications for loan and grants to the Idaho Department of Environmental Quality (DEQ) and the Idaho Department of Commerce (IDOC), and assistance in bonding requirements for the proposed water project in the City; and

WHEREAS, the newly completed water study has indicated the need to do improvements to the city for its water system, and the City has indicated its desire to consider those improvements; and

WHEREAS, East-Central Idaho Planning & Development Association, Inc. (ECIPDA) has been selected by the City of Sugar City, and is willing to provide the aforementioned services for the project;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SUGAR CITY, AS FOLLOWS:

The City Council of the City of Sugar City, Idaho hereby approves the Professional Services Contract in a sum not to exceed \$12,500 between ECIPDA and the City of Sugar City and authorizes the Mayor to execute the aforementioned Contract.

PASSED by the Council of the City of Sugar City on this 13th day of April, 2017

APPROVED by the Mayor of the City of Sugar City on this 13th day of April, 2017.

(SEAL)

David D. Ogden,
Mayor

ATTEST:

Wendy McLaughlin,
City Clerk - Treasurer

The City of Sugar City, Idaho

Resolution No.: 2017 - 9

“A Resolution to Approve a Professional Services Contract between Forsgren Associates, Inc. (engineer) and the City of Sugar City (city), to provide services for a Facilities Plant Study of the sewer system that flows down from the Teton lift station, through the City of Sugar City, and eventually into the Rexburg Treatment Plant.”

WHEREAS, the Council of the City of Sugar City, Idaho desires to provide a Facilities Plant Study of the sewer system that flows down from the Teton lift station, through the City of Sugar City, and eventually into the Rexburg Treatment Plant, which system will need to be improved to facilitate the anticipated growth in Sugar City; and

WHEREAS, there is a reimbursement agreement with Old Farm Estates, River Bend Ranch, the City of Rexburg, and the City of Sugar City, to pay one-fourth share each for the cost of the study; and

WHEREAS, Forsgren Associates, Inc. (engineer) has been selected by the City of Sugar City, and is willing to provide the application services for the aforementioned project;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SUGAR CITY, AS FOLLOWS:

The City Council of the City of Sugar City, Idaho hereby approves the Professional Services Contract in the amount of \$50,000 between the engineer and the city and authorizes the Mayor to execute the aforementioned Contract.

PASSED by the Council of the City of Sugar City on this 13th day of April, 2017

APPROVED by the Mayor of the City of Sugar City on this 13th day of April, 2017.

(SEAL)

David D. Ogden,
Mayor

ATTEST:

Wendy McLaughlin,
City Clerk - Treasurer